Ashbridge
INDEPENDENT SCHOOL & NURSERIES

SUPERVISION OF CHILDREN POLICY

Approved by: SLT

Approved date: November 2025

Review date: November 2026

Accessibility: Available on the website and as a paper copy on request

Scope: Ashbridge Independent School and Nursery, Ashbridge-on-Ribble Nursery, Ashbridge Nursery at Maxy Farm, The Fledglings Nursery

Introduction

Close interaction, observation and positive relationships are at the heart of caring for and educating young children. Safety and security are also paramount. In the daily deployment of staff, the Senior Leadership Team are responsible for planning for and monitoring the supervision of children.

Procedures

We ensure that:

- No child is left unsupervised, although due consideration and proportionality is given to ensure older primary aged children have privacy in line with their growing independence and levels of responsibility.
- When children have free flow between inside and outside there is at least one member of staff supervising each area, with consideration given to the proportion of children in each area.
- Supervision is effective and in line with staffing ratios as defined by the EYFS statutory framework and ISSRs, with children always in sight or sound of a practitioner.
- Staff are attentive and responsive to all children's needs.
- When playing on climbing equipment or other 'risky play' areas staff supervise children closely and provide assistance where necessary.
- Additional staff to normal ratios may be taken on walks, trips or activities such as Forest School, River School, farm visits etc

School Playtime

For outdoor break times staff should:

- Never leave the children unsupervised
- Be outside before the children
- Move around and observe from clear vantage points
- Supervise the work of the playground PALS
- Monitor toilet visits
- Help children to resolve any conflicts and report back to class teacher
- For conflicts, or accidents requiring first aid or SLT involvement, call for assistance via older child or walkie talkie
- Blow the whistle and line children up at the end of break time. Make sure all have left the playground.
- Supervise children until staff collect
- Complete any accident forms using iConnect - inform teachers of any head bumps.
- Follow the guidelines on the Behaviour Policy

For indoor break times staff should:

- Stay in the classroom and supervise the children or arrange for safe, appropriate shared supervision between class teachers
- For conflicts, or accidents requiring first aid, call for assistance by phone or via an older child if possible
- Adhere to start and end of break times promptly
- Complete any accident forms using iConnect – inform teachers of any head bumps.
- Follow the guidelines on the Behaviour Policy

All staff are made aware of their responsibilities as part of the induction process and have a duty to inform the management team of any breaches to this policy. Breaches of this policy will be dealt with through the staff disciplinary procedures.